Lexmark™

Multi Send

Business challenges

▶ Slow, inefficient paper-based document sharing

▶ High cost of overnight delivery, couriers, faxing, document storage

▶ Time-consuming, error-prone paper-based filing systems

▶ Time required for users to re-scan documents to
multiple destinations

▶ Lost, misplaced or misdirected documents

Lexmark's advantage

The Lexmark Multi Send app lets you scan a paper document once and route the digital image file to multiple destinations simultaneously. With the tap of a button, scanned documents can be quickly delivered to email addresses, network folders, FTP sites, fax machines, electronic document archives or other secure network locations and a delivery confirmation received.

What are the advantages of Multi Send?

▶ Saves time

    ▶ Lets you scan once send to many or fax and archive in
one step

▶ Saves money

    ▶ Reduces high costs of distributing and archiving
paper documents

▶ Enhances information flow

    ▶ Information travels instantly to where it's needed

Ideal for:

▶ Government offices

▶ Financial institutions

▶ Insurance

▶ Healthcare

▶ Legal

▶ Manufacturing

▶ Accounts payable

Features

Capture and routing

The app scans a hardcopy document, creates a digital image and routes the image to one or more destinations. Possible destinations include the printer, remote printer, FTP site, shared network folder, email address or fax. These destinations can be selected individually or in any combination.

Automatic archiving

Some business functions require an archived copy of each fax or printed document. Multi Send simplifies document archival by automatically sending a digital image of the hardcopy document to a shared folder or FTP site for each fax or copy operation performed.

Profiles

Profiles allow the administrator to predefine a set of destinations. Users simply choose the profile required for their task.

Confirmations

Multi Send can be configured to notify the user of successful delivery to the selected destinations. Confirmations can be displayed on the touch screen, printed and/or emailed to a predefined address.

Part number: 82S0137
Memory: Minimum of 256MB
Hard disk: Required

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